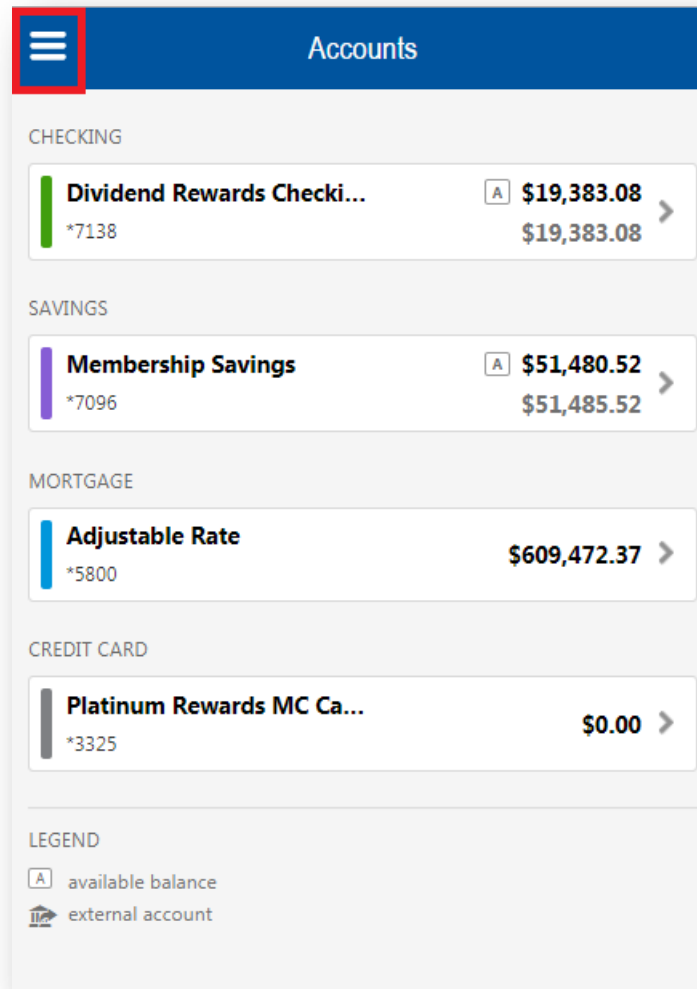




STEP-BY-STEP GUIDE: Mobile Banking - How to schedule a single payment

The following step-by-step guide was developed to assist you in scheduling a single payment with your First Tech Mobile Banking App. You can also contact us at 855.855.8805.

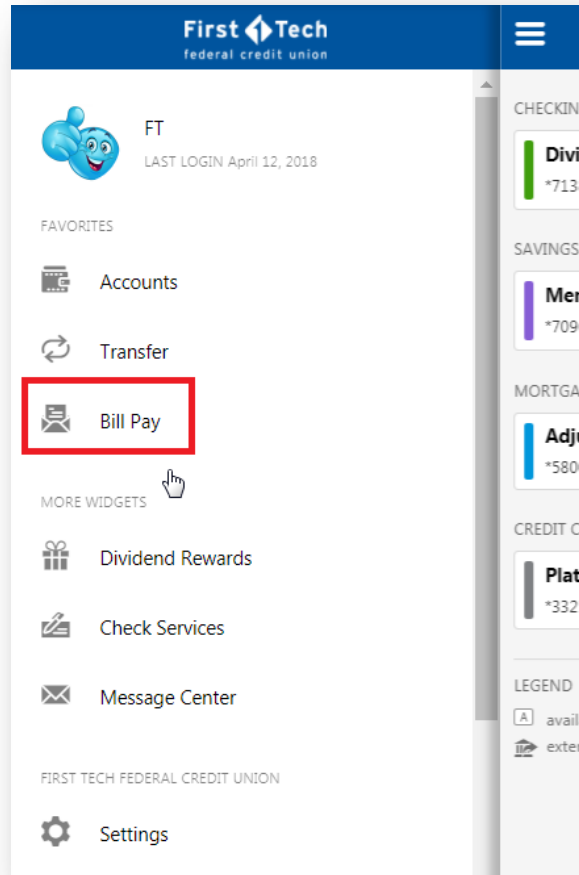
- 1) Tap on the hamburger menu button once you are logged into the Mobile App:



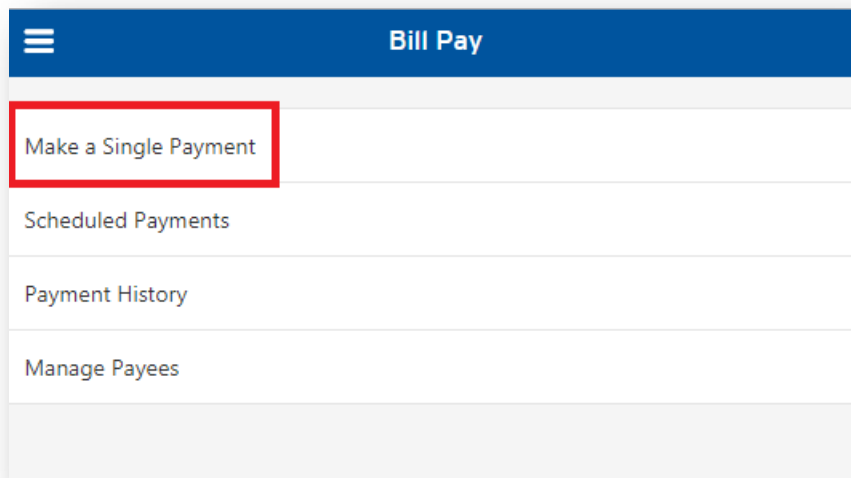


STEP-BY-STEP GUIDE: Mobile Banking - *How to schedule a single payment*

2) Tap on “Bill Pay”:



3) Tap on “Make a Single Payment”:





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4) Tap “Choose Payee”:

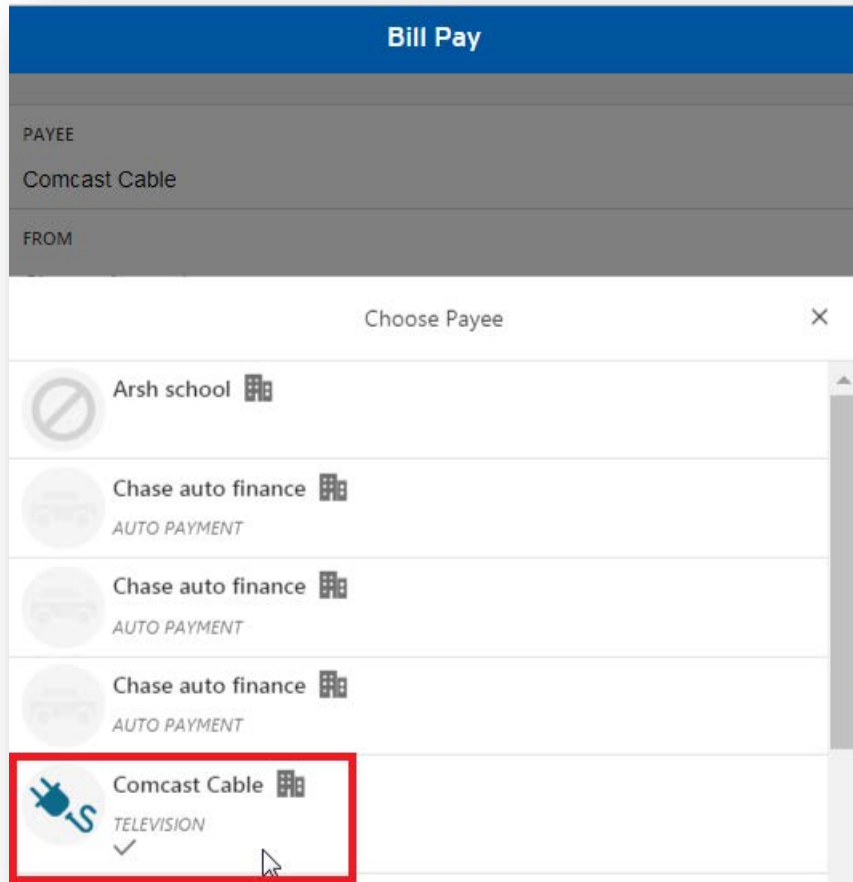
The screenshot shows the 'Bill Pay' screen with the following sections:

- PAYEE**: Choose Payee (highlighted with a red box)
- FROM**: Choose Account
- AMOUNT**: \$ Enter amount
- DELIVERY**: Delivery Option
- DELIVER BY**: Choose Date
- Total:**
- Confirm Payment** (green button)

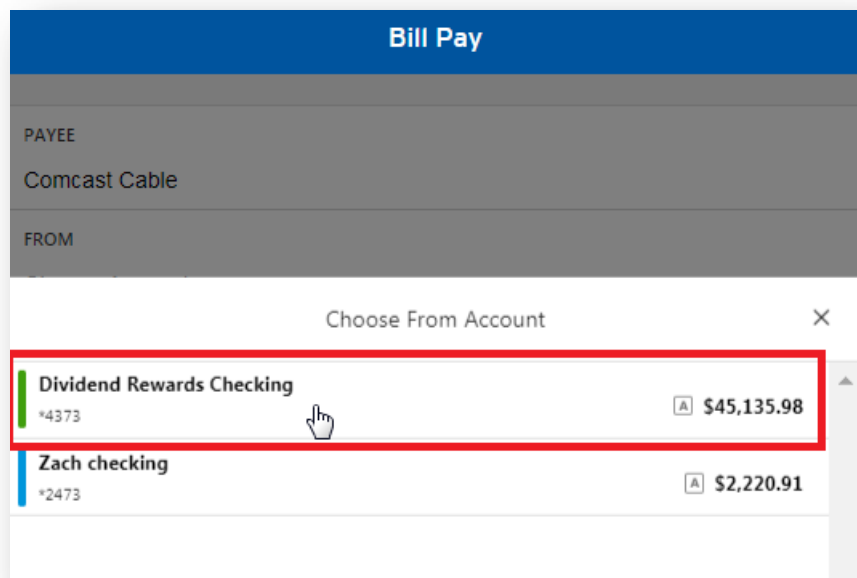


STEP-BY-STEP GUIDE: Mobile Banking - *How to schedule a single payment*

5) We're going to show you how to pay your Comcast bill by selecting "Comcast Cable":



6) Tap on the account you want to pay from:





STEP-BY-STEP GUIDE: Mobile Banking - *How to schedule a single payment*

7) Type in the amount you wish to pay:

The screenshot shows a mobile banking interface for a 'Bill Pay' transaction. The screen is titled 'Bill Pay' and has a back arrow in the top left corner. The form is divided into several sections:

- PAYEE:** Comcast Cable
- FROM:** Dividend Rewards Checking *4373
- AMOUNT:** \$ 76.00 (This field is highlighted with a red box in the original image)
- DELIVERY:** Standard Electronic - No Fee
- DELIVER BY:** Choose Date
- Total:** \$76.00

At the bottom of the form is a large green button labeled 'Confirm Payment'.



STEP-BY-STEP GUIDE: Mobile Banking - *How to schedule a single payment*

- 8) You can tap on “DELIVERY” to select between different methods: Standard, rush, or expedited:

← Bill Pay

PAYEE
Comcast Cable

FROM
Dividend Rewards Checking *4373

AMOUNT
\$ 76.00

DELIVERY
Standard Electronic - No Fee

DELIVER BY
Choose Date

Total: \$76.00

Confirm Payment



STEP-BY-STEP GUIDE: Mobile Banking - *How to schedule a single payment*

9) Choose the "DELIVER BY" date and click on "Confirm Payment":

← Bill Pay

PAYEE
Comcast Cable

FROM
Dividend Rewards Checking *4373

AMOUNT
\$ 76.00

DELIVERY
Standard Electronic - No Fee

DELIVER BY
20 Apr 2018

Total: \$76.00

Confirm Payment



STEP-BY-STEP GUIDE: Mobile Banking - *How to schedule a single payment*

- 10) You'll see a confirmation screen for you to review the payment before tapping on "Submit Payment" to schedule:

The screenshot shows a mobile banking app interface for a 'Bill Pay' confirmation screen. At the top, there is a blue header with a back arrow and the text 'Bill Pay'. Below the header is a 'Payment Confirmation' section with a close button (X). The text reads: 'You are about to submit a bill pay transaction. Please confirm the following details.' The details are listed as follows:

AMOUNT	\$76.00
FEE	None
TOTAL	\$76.00
FROM ACCOUNT	Dividend Rewards Checking *4373
PAYEE NAME	Comcast Cable
DELIVER BY	20 Apr 2018
FREQUENCY	One Time

At the bottom of the screen, there is a large green button labeled 'Submit Payment' and a smaller 'Cancel' button below it.