



STEP-BY-STEP GUIDE: Online Banking

Enable Two-Factor Authentication

The following step-by-step guide was developed to assist you in enabling the Two-Factor Authentication in your First Tech Online Banking. You can also contact us at 855.855.8805.

- 1) Log in to the First Tech Online Banking and click on the dropdown menu under your name to select "Settings":

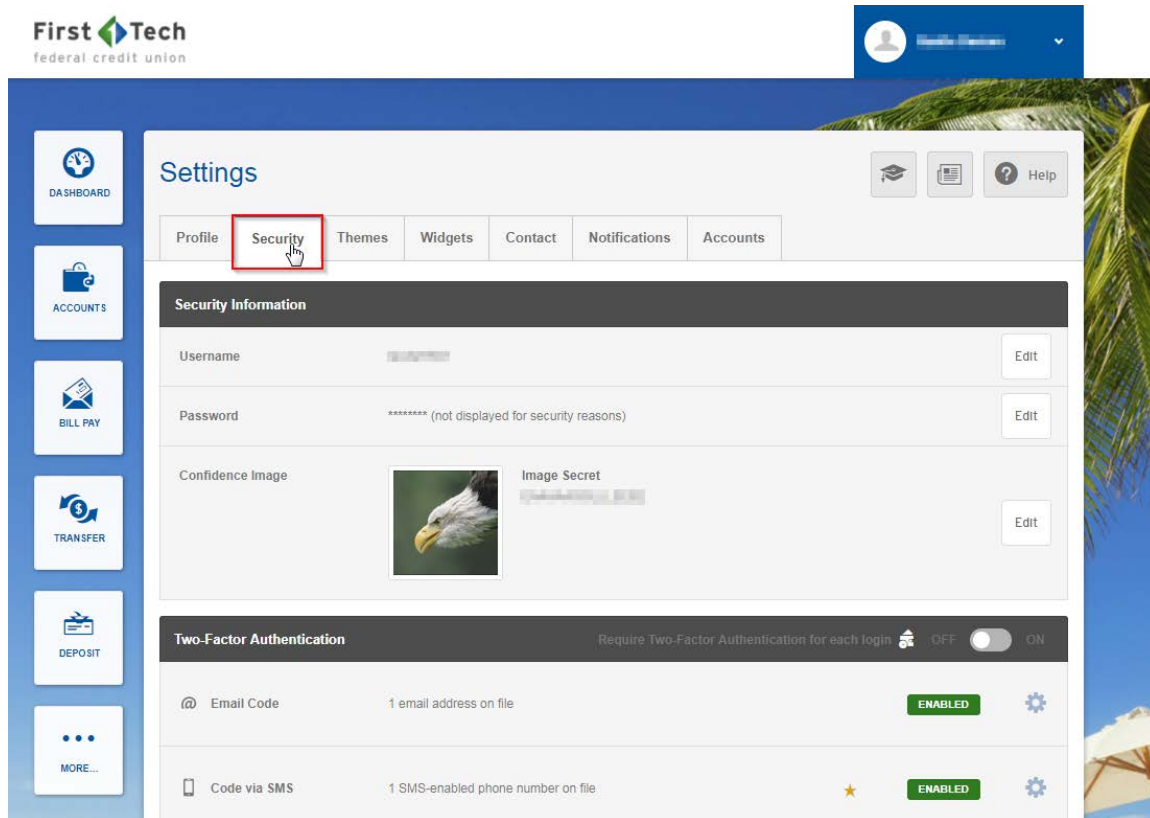
The screenshot displays the First Tech Online Banking dashboard. At the top left is the First Tech logo. A vertical sidebar on the left contains navigation icons for Dashboard, Accounts, Bill Pay, Transfer, Deposit, and More. The main content area is titled 'Dashboard' and includes a notification for pending external accounts, a 'My Accounts' section with details for Checking, Dividend Rewards Checking, Savings, and Savings Membership, and a Credit Card section. On the right side, there are sections for 'Last 15 days' and 'Next 15 days' activity, and a 'Quick Links' section with options like Setup Notifications, Make a Transfer, and Pay a Bill. In the top right corner, a user profile dropdown menu is open, with the 'Settings' option highlighted by a red box and a mouse cursor.



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2) Choose the "Security" tab in "Settings":

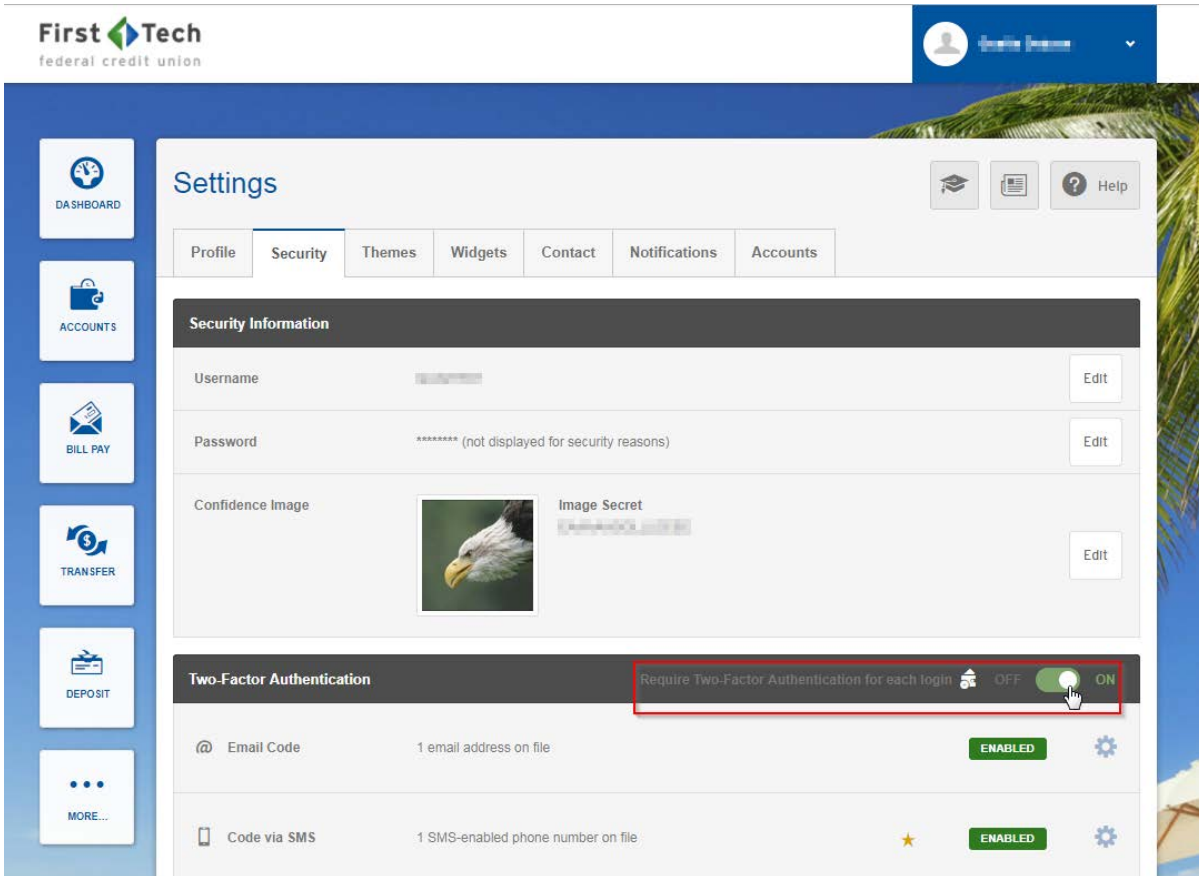




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3) Move the toggle to "ON" to require Two-Factor Authentication for each login.





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- 4) Next time when you log into Online Banking, you'll be prompted to enter a random 6-digit code generated by your choice of channel, an email, a text message, or a phone call, in addition to your user name and password. Just enter that code, and you're ready to go! Find out more on how to set up "tokens" [here](#).