The following step-by-step guide was developed to assist you in scheduling a single payment with your First Tech Mobile Banking App. You can also contact us at 855.855.8805.

1) Tap on the hamburger menu button once you are logged in to the Mobile App:
2) Tap on “Bill Pay”:

3) Tap on “Make a Single Payment”:
4) Tap “Choose Payee”: 
5) We’re going to show you how to pay your Comcast bill by selecting “Comcast Cable”:

6) Tap on the account you want to pay from:
7) Type in the amount you wish to pay:
8) You can tap on “DELIVERY” to select between different methods: Standard, rush or expedited:
9) Choose the “DELIVER BY” date and tap on “Confirm Payment”: 

![Image of a mobile banking payment screen showing the DELIVER BY date and the option to confirm payment.](image-url)
10) You’ll see a confirmation screen next. Review the payment information before tapping on “Submit Payment” to schedule: