



STEP-BY-STEP GUIDE: Online Banking

Enable Two-Factor Authentication

The following step-by-step guide was developed to assist you in enabling the Two-Factor Authentication in your First Tech Online Banking. If you have any questions, please contact us at 855.855.8805.

- 1) Log in to First Tech Online Banking and click on the dropdown menu under your name to select "Settings":

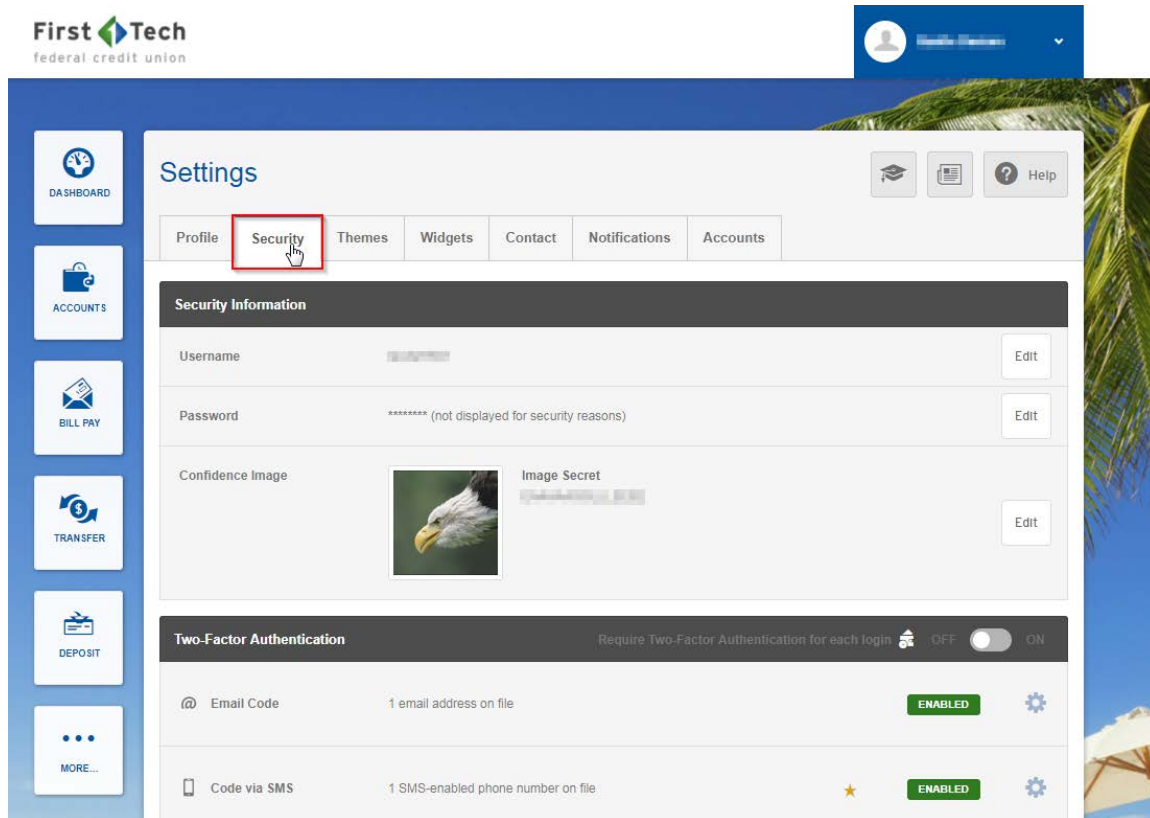
The screenshot displays the First Tech Online Banking dashboard. At the top left is the First Tech logo. The main navigation bar includes icons for Dashboard, Accounts, Bill Pay, Transfer, Deposit, and More... The central area is titled 'Dashboard' and contains a notification about pending external accounts, a 'My Accounts' section with sub-sections for Checking (including Dividend Rewards Checking), Savings (including Savings Membership), and Credit Card. On the right side, there are sections for 'Last 15 days' and 'Next 15 days' activity, and a 'Quick Links' section with options like Setup Notifications, Make a Transfer, and Pay a Bill. A user profile dropdown menu is open in the top right corner, with the 'Settings' option highlighted by a red box and a mouse cursor.



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2) Choose the "Security" tab in "Settings":

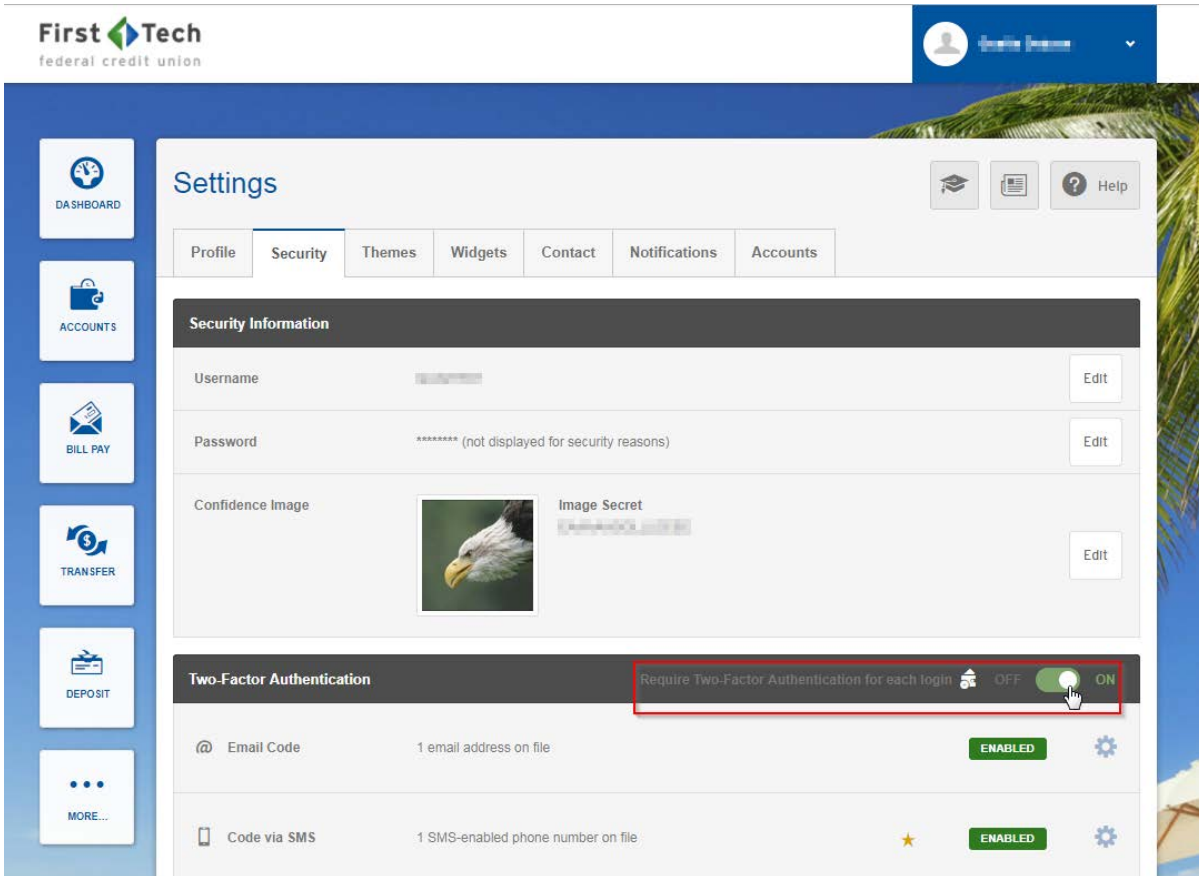




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3) Move the toggle to "ON" to require Two-Factor Authentication for each login.





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- 4) Next time when you log in to Online Banking, you'll be prompted to enter a random 6-digit code generated by your choice of channel: an email, a text message, or a phone call, in addition to your username and password. Just enter that code, and you're ready to go! Find out more on how to set up "tokens" [here](#).