

Mortgage Verification Information

Required Documentation

We must receive the following documentation to process verification:

- \$25 fee verification (we accept checks only)
- Signed authorization by our member
- Please provide fax or e-mail where you want the completed form to be sent

Submission Instructions

Please submit all required documents to us at:

By U.S. Mail

PO Box 4201, Beaverton, OR 97076

or

By Express Delivery

5100 NE Dawson Creek Drive, Hillsboro, OR 97124

Please allow 48 hours for processing from the receipt of the documentation. Please contact us at 855.855.8805 or MTGPostClosing@firsttechfed.com.